



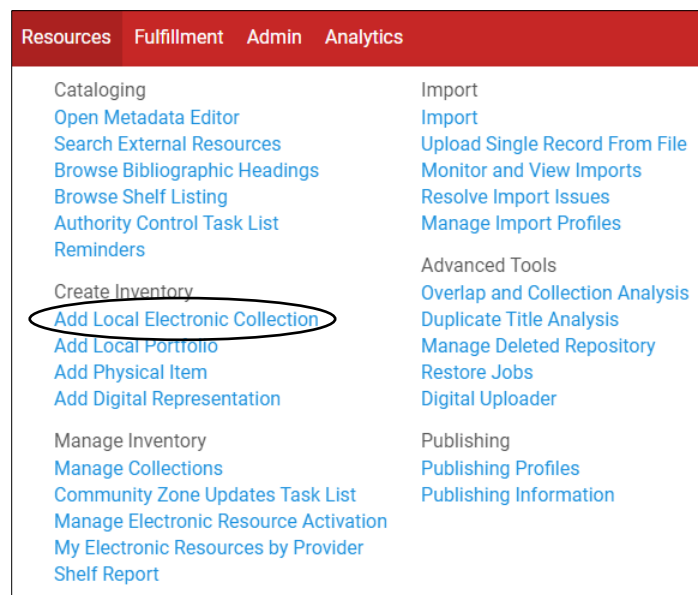
Importing TED Talks into a local DALNET Alma

Note 1: Your account may not be set up with the privileges/roles to complete some of these steps. If not, please contact the DALNET office and we can import them for you.

Note 2: Before beginning, download the .mrc file containing the TED Talks MARC records at https://dalnet.org/kb/more/index_more.php#ted and save it to your computer.

I. Creating the Local Collection

1. Go to Resources > Create Inventory > Add a Local Electronic Collection.



2. Fill in the Electronic Collection Editor with the following information:

*Public name** = TED Talks

Description (optional) = [how you would like to describe TED Talks to your patrons – this field is not editable once it has been entered]

Collection type = Selective package

Service type = Full Text

The rest of the fields aren't required. Then click Save and Continue.

Electronic Collection Editor Save and continue

Public name*

Public name (override)

Description

Internal description

Collection type

Service type

Library

COUNTER Platform

Selective package

Full Text

3. Fill in the Electronic Service Editor tabs in the following ways:

a. Activation – choose *Service activation status: Available*

Activation	Service Description	Linking	Portfolios	Notes	History
Service activation status <input type="radio"/> Not Available <input checked="" type="radio"/> Available					
Active from date <input type="text"/>			Active until date <input type="text"/>		
Service temporarily unavailable message <input type="radio"/> No <input type="radio"/> Yes			Service unavailable message as of date <input type="text"/>		
Service unavailability reason <input type="text"/>					

b. Service Description – choose *Service Type: Full Text*

Activation	Service Description	Linking	Portfolios	Notes	History
Service type <input type="text" value="Full Text"/>					
Public description <input type="text"/>					
Internal description <input type="text"/>					
Public description (override) <input type="text"/>					

c. Linking

Parser = Bulk::BULK

URL type = Parser Parameters

Service is free? = Free

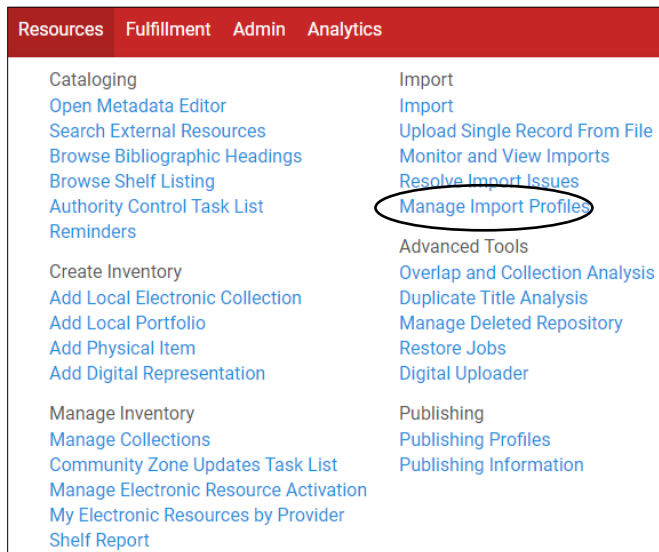
Proxy enabled = Choose no if you don't use proxy for freely accessible resources, choose yes if you do.

Activation	Service Description	Linking	Portfolios	Notes	History
General Linking Information					
Parser <input type="text"/>					
Parser (override) <input type="text"/>					
Parser parameters <input type="text"/>					
Parser parameters (override) <input type="text"/>					
URL type <input type="radio"/> Dynamic URL <input checked="" type="radio"/> Parser Parameters					
Linking level <input type="text"/>					
Service is free? <input type="radio"/> Not Free <input type="radio"/> Free					
Crossref supported <input type="radio"/> No <input type="radio"/> Yes					
Crossref enabled <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> INHERIT					
Proxy enabled <input checked="" type="radio"/> No <input type="radio"/> Yes					
Proxy selected <input type="text"/>					
Link Resolver Plugin					
Plugin name <input type="text"/>					
Linking Parser Parameters					
No records were found.					

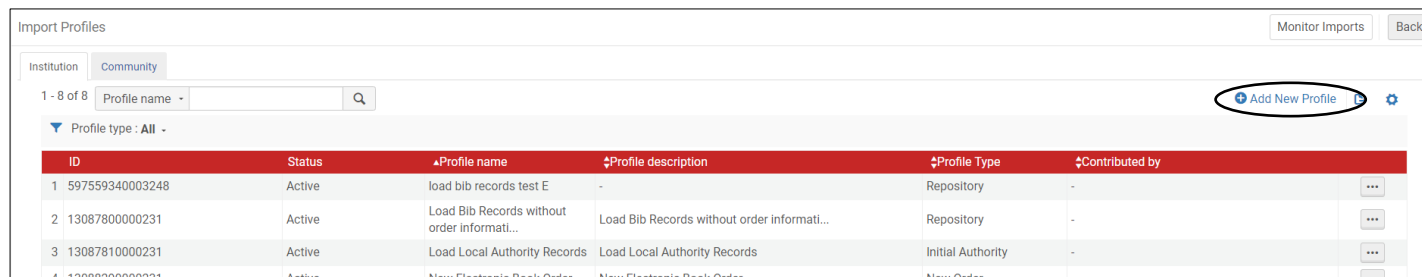
For now, you can leave the rest of the tabs alone.

II. Create the Import Profile

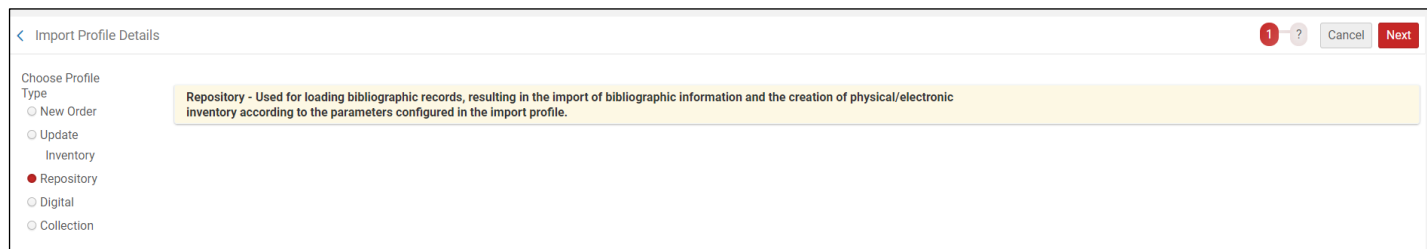
1. Go to Resources > Import > Manage Import Profiles.



2. Click "Add New Profile."



3. Choose "Repository" and click next.



4. Fill in the Profile Details as shown in the picture below. Then click Next.

Profile Details	
Profile name *	TED Talks
Profile description	
Originating system *	WorldCat
Import Protocol	Upload File/s
Physical source format	Binary
Encoding format	UTF-8
Source format	MARC21 Bibliographic
Status	Active
File name patterns	
Cross walk	<input type="radio"/> Yes <input checked="" type="radio"/> No
Target format	MARC21 Bibliographic

5. Fill out the Normalization details as below. Click Next again.

Filter
Filter out the data using
Normalization
Correct the data using
Validation Exception Profile
Handle invalid data using

6. Fill out the Match Profile details as below (and on next page). Click Next again.

Match Profile
Match by Serial / Non Serial <input checked="" type="radio"/> Yes <input type="radio"/> No
Serial match method
Non Serial match method
Match Actions
Handling method <input checked="" type="radio"/> Automatic <input type="radio"/> Manual
Upon match <input type="radio"/> Merge <input type="radio"/> Overlay <input checked="" type="radio"/> Do Not Import <input type="radio"/> Import New Record
MERGE/OVERLAY
Merge method
Select Action
Do not override/ merge record with an older version <input checked="" type="radio"/> Disabled <input type="radio"/> Consider Originating System <input type="radio"/> Ignore Originating System
Automatic Multi-Match Handling
Select Action

☐ Skip and do not import unresolved records

Handle Record Redirection

Canceled record field Canceled record subfield

Canceled record ☒ Delete ☐ Suppress ☐ Keep it

Merge method **Overlay all fields but local** ▼

Update holdings call number ☐

No Match

Upon no match ☐ Do Not Import ☒ Import

7. Fill out the Management tags as below. Click Next again.

TED Talks

Profile Type Repository

Profile Details Normalization & Validation Match Profile Set Management Tags Inventory Information

Set management tags for all the records imported using this profile

Suppress record/s from publish/delivery ☐ Condition **Only for new records** ▼

Synchronize with OCLC **Don't publish** ▼

Synchronize with Libraries Australia **Don't publish** ▼

8. For Inventory Operations, select Electronic.

Inventory Operations

☒ Electronic ☐ Mixed ☐ Physical ☐ None

9. Once you select Electronic, the E-Book Mapping will appear. Fill out as below.

E-Book Mapping

Delete/deactivate portfolios ☐

Portfolio type ☐ Standalone ☒ Part of an electronic collection

Electronic Collection * **TED Talks** ✕ ⓘ ↻

Service * **Full Text** ▼

Material type **Streaming Video** ▼

☐ Single portfolio ☒ Multiple portfolios

Extract portfolio information from field **856**

Extract access URL from subfield **u**

Extract internal description note from subfield

Default internal description note

Extract authentication note from subfield

Default authentication note

Extract public note from subfield

Default public note

Extract library from subfield

License **Select from a list** ⓘ

Indicators to skip (use # for empty indicator)

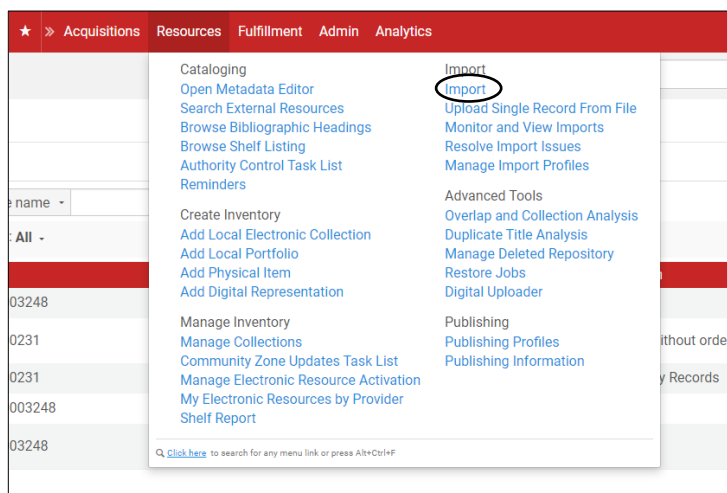
Default library ⓘ

Activate resource ☒

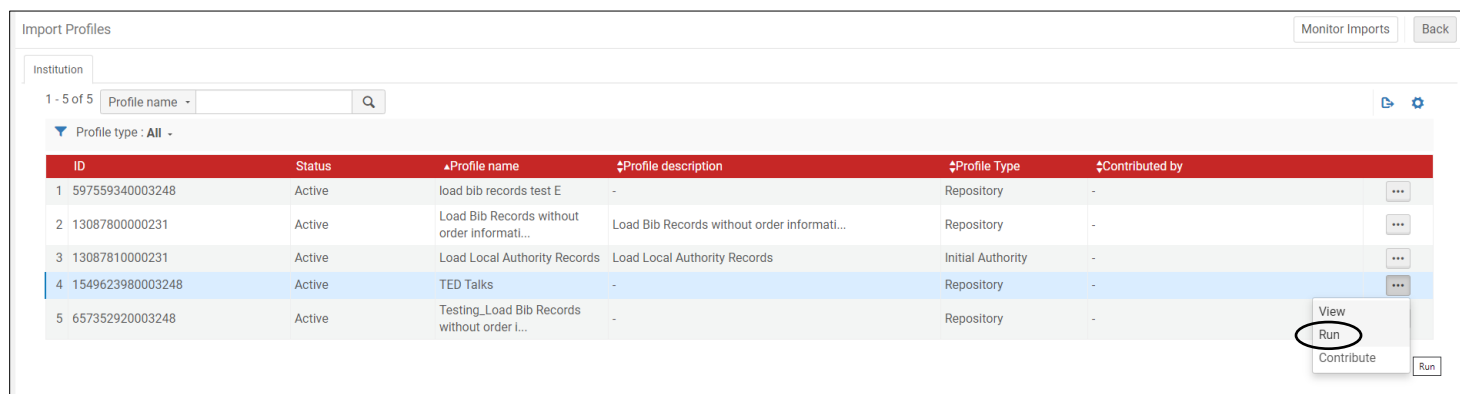
10. Click Save.

III. Importing

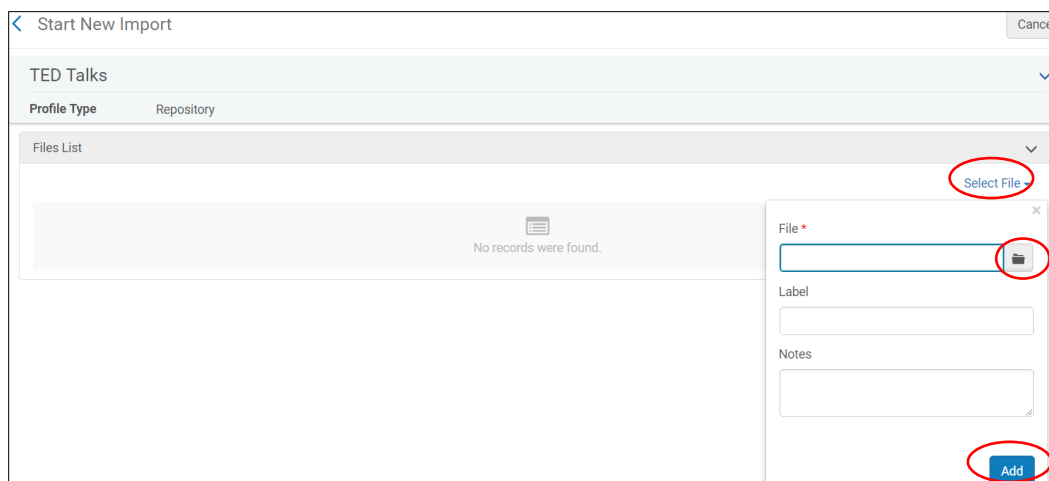
1. Go to Resources > Import > Import.



2. Next to the TED Talks profile, click Run.



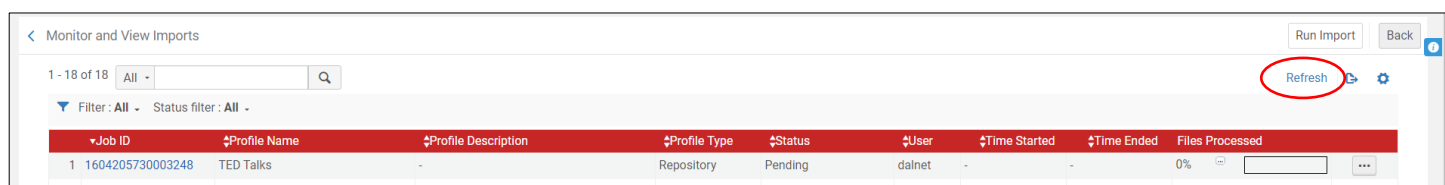
3. Click Select file and then choose the file you want to import. Then click Add.



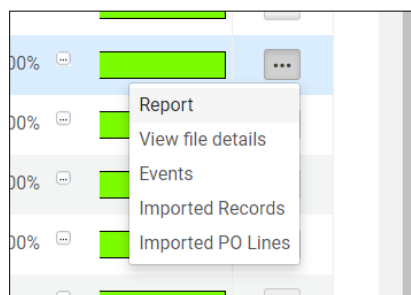
4. You will get a message about the file being split into smaller ones. Click Submit.



5. You will receive a message about the import job being submitted successfully. To see the progress of the job, click Refresh.



6. Once the job has finished, you can click on the ... button and review the report details, file details, events, and imported records. (The pictures below are just a sample from an earlier test, not the exact images you will see).



Report – you can click on each section to open it up



View File Details – shows you each of the small files the bigger one was split into

Import Job Details

TED Talks

Job ID	1602947710003248	Profile Name	TED Talks	Profile Description	-
Status	Completed Successfully	User	dalnet	Time Started	2019-09-25 09:09:46
Time Ended	2019-09-25 09:14:46	Files Processed	67	Files Rejected	0

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File Name	Label	Notes	Size	Created On	Number of Records	Status	Problem
1 export.dat_10.xml	All TED in OCLC - 9-24-19	3321 records	185 KB	09/25/2019	50	Finished	-
2 export.dat_11.xml	All TED in OCLC - 9-24-19	3321 records	186 KB	09/25/2019	50	Finished	-
3 export.dat_12.xml	All TED in OCLC - 9-24-19	3321 records	192 KB	09/25/2019	50	Finished	-
4 export.dat_13.xml	All TED in OCLC - 9-24-19	3321 records	184 KB	09/25/2019	50	Finished	-
5 export.dat_14.xml	All TED in OCLC - 9-24-19	3321 records	182 KB	09/25/2019	50	Finished	-

Events – shows you any errors or warnings that occurred during import, including matches. You may have to hover over the Event Description to see the whole thing, as shown below.

Events Report

Job Events

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Filter: All

Event Description	Event Date	Severity	Module	Creator
1 General error in md-import process (Job Id: 1602590990003248): record (MMS ID: 9...	09/24/2019 12:56:44 EDT	Error	Metadata Import	System

General error in md-import process (Job Id: 1602590990003248): record (MMS ID: 991000882689503248) is matching to another record in the same job.

Imported Records – brings up a repository search showing all the imported records by MMS SIP ID

Clear form Search

All Titles (1 - 50 of 3,317)

where (MMS SIP ID contains keywords "9544") OR (MMS SIP ID contains keywords "9545") OR (MMS SIP ID contains keywords "9546") OR (MMS SIP ID contains keywords "9547") OR (MMS SIP ID contains keywords "9548") OR (MMS SIP ID contains keywords "9549") OR (MMS SIP ID contains keywords "9550") OR (MMS SIP ID contains keywords "9551") OR (MMS SIP ID contains keywords "9552") OR (MMS SIP ID contains keywords "9553") OR (MMS SIP ID contains keywords "9554") OR (MMS SIP ID contains keywords "9555") OR (MMS SIP ID contains keywords "9556") OR (MMS SIP ID contains keywords "9557") OR (MMS SIP ID contains keywords "9558") OR (MMS SIP ID contains keywords "9559") OR (MMS SIP ID contains keywords "9560") OR (MMS SIP ID contains keywords "9561") OR (MMS SIP ID contains keywords "9562") OR (MMS SIP ID contains keywords "9563") OR (MMS SIP ID contains keywords "9564") OR (MMS SIP ID contains keywords...

Institution Community

Sort by: Rank Secondary Sort by: Rank

Expand

1	"Autopilot" / "Pumper" / Mai Lan. Visual material (Projected medium - Electronic) two-dimensional moving image; computer; online resource By TED (Organization) (New York, N.Y. : TED, 2019.) Subject: TED Salon: Samsung--(2018--New York, N.Y.) Series: TED Talks. Creation Date: 09/25/2019 09:13:50 EDT Modification Date: 09/25/2019 09:13:47 EDT Physical Electronic (1) Digital Other details	Language: French Record number: (OCoLC)1084481474	MMS ID: 991000882813803248	Edit Record Portfolio List
2	Is light a particle or a wave? / Colm Kelleher. Visual material (Projected medium - Electronic) two-dimensional moving image; computer; online resource By TED (Organization) (New York, N.Y. : TED, 2019.) Subject: TED Ed--(2013) Series: TED Talks. Creation Date: 09/25/2019 09:13:50 EDT Modification Date: 09/25/2019 09:13:47 EDT Physical Electronic (1) Digital Other details	Language: English Record number: (OCoLC)1083763875	MMS ID: 991000882813703248	Edit Record Portfolio List
3	Stunning buildings made from raw, imperfect materials / Dēbora Mesa Molina. Visual material (Projected medium - Electronic) two-dimensional moving image; computer; online resource By TED (Organization) (New York, N.Y. : TED, 2019.) Subject: TED Salon: Radical Craft--(2018--New York, N.Y.) Architecture. Series: TED Talks. Creation Date: 09/25/2019 09:13:50 EDT Modification Date: 09/25/2019 09:13:47 EDT Physical Electronic (1) Digital Other details	Language: English Record number: (OCoLC)1084480705	MMS ID: 991000882813603248	Edit Record Portfolio List

7. If you would like to, at this point you can deactivate any portfolios you don't want. Do a repository search as seen below. Click on Portfolio List.

The screenshot shows the 'Electronic collection' search results for 'ted talks'. The search bar at the top shows 'Electronic collection' and 'Title ted talks'. Below the search bar, it says 'Electronic Collections (1 - 1 of 1) ted talks'. There are tabs for 'Institution' and 'Community'. The results are sorted by 'Rank'. A single result is shown: 'TED Talks'. The details for this result include: Type: Selective package, Services: Full Text (Available), Creation Date: 09/25/2019 09:04:41 EDT, and Modification Date: 09/25/2019 09:06:27 EDT. The Collection ID is 6131340000003248. A red circle highlights the 'Portfolio List (3319)' link next to the 'Edit Collection' button.

8. To deactivate a single portfolio, click the ... button and then Deactivate.

The screenshot shows the 'Portfolio List for TED Talks (1 - 50 of 3,319)'. At the top, there are buttons for 'Activate', 'Deactivate', and 'Back'. Below the buttons, there is a 'Select All' checkbox. The list shows three portfolios. The first portfolio is 'What Americans agree on when it comes to health / Rebecca Onie.' The second portfolio is 'What are the most important moral problems of our time? / Will MacAskill.' The third portfolio is 'Let's turn the high seas into the world's largest nature reserve / Enric Sala.' Each portfolio entry includes its title, TED Talks URL, creation and modification dates, and other details. To the right of each entry are links for 'Edit Portfolio', 'Order', and a three-dot menu. A red circle highlights the three-dot menu for the first portfolio, and another red circle highlights the 'Deactivate' option in the dropdown menu.

9. To deactivate multiple portfolios, click the box(es) in front of each portfolio and then Deactivate.

The screenshot shows the 'Portfolio List for TED Talks (1 - 50 of 3,319)'. At the top, there are buttons for 'Activate', 'Deactivate', and 'Back'. Below the buttons, there is a 'Select All' checkbox. The list shows three portfolios. The first portfolio is 'What Americans agree on when it comes to health / Rebecca Onie.' The second portfolio is 'What are the most important moral problems of our time? / Will MacAskill.' The third portfolio is 'Let's turn the high seas into the world's largest nature reserve / Enric Sala.' Each portfolio entry includes its title, TED Talks URL, creation and modification dates, and other details. To the right of each entry are links for 'Edit Portfolio', 'Order', and a three-dot menu. Red circles highlight the checkboxes in front of the first and third portfolios, and another red circle highlights the 'Deactivate' button at the top right.