**Alma**

**To automatically pop call number into holdings record:**

A new bib record in the Metadata Editor without Holdings or Items, first click the Save icon:



Click on Add Holdings Icon or Cntl+Alt+H:



Holdings Record Opens:



Click on Tools > MARC21 Holdings > Update from Bibliographic:



Classification Information is placed into field 852, subfields h and i:



Please note: You will still need to fill in the **Sublocation or collection ($$b)** and

the **Shelving location ($$c)**

With the cursor in the 852 field, click **Control F** which will open the display for easier editing:



Save and Release Holdings Record:



For further information, please see the following from the Ex Libris Knowledge Center

*Call Number Mapping to Holdings Record*: <https://www.youtube.com/watch?v=Sll11qLnME8&feature=youtu.be>

See additional document: *How to Configure Call Number Mapping* to configure which field(s) will be used as the call number in the holdings record.