



Finding Aid for

**MILLS, EDMUNDS AND NEVINS AND HILL SERIES,
1948-1977 (BULK 1950-1964)
Accession 506**

Finding Aid Published: February 2012



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OVERVIEW

REPOSITORY: Benson Ford Research Center
The Henry Ford
20900 Oakwood Blvd
Dearborn, MI 48124-5029
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ACCESSION NUMBER: 506

CREATOR: Ford Motor Company. Archives.

TITLE: Mills, Edmunds and Nevins and Hill series

INCLUSIVE DATES: 1948-1977

BULK DATES: 1950-1964

QUANTITY: 28.2 cubic ft. and 1 card file

LANGUAGE: The materials are in English.

ABSTRACT: A.K. Mills and Henry E. Edmunds both worked for the Ford Motor Company Archives. Allen Nevins and Frank Ernest Hill used the archives extensively for a book they wrote about Henry Ford and Ford Motor Company. These records contain documents relating to the work of all four men in the archives.

ADMINISTRATIVE INFORMATION

- ACCESS RESTRICTIONS:** The series is open for research.
- COPYRIGHT:** Copyright has been transferred to The Henry Ford by the donor. Copyright for some items in the collection may still be held by their respective creator(s).
- ACQUISITION:** Bulk of material from Ford Motor Company Archives donation, 1964. Subsequent, smaller additions made to the Edmunds records series continued through 1977.
- RELATED MATERIAL:** Related material held by The Henry Ford:
Forms part of the Administrative files subgroup of the Archives (Ford Motor Company) records, which includes:
- Winthrop Sears records series, Accession 895
- PREFERRED CITATION:** Item, folder, box, accession 506, Mills, Edmund and Nevins and Hill series, Benson Ford Research Center, The Henry Ford
- PROCESSING INFORMATION:** Bulk of collection processed by Ford Motor Company Archives staff, April 1958.
- DESCRIPTION INFORMATION:** Original collection inventory list prepared by Ford Motor Company Archives staff, April 1958, and updated by Benson Ford Research Center staff, November 2006.
- Finding aid prepared by Elyssa Bisoski, February 2012, and published in February 2012.
- Finding aid prepared using Describing Archives: A Content Standard (DACS) and local guidelines.

HISTORICAL NOTE

A graduate of the University of Missouri School of Journalism, A. K. Mills initially worked in aviation marketing and publicity. He represented Amelia Earhart, directed publicity for the first Byrd Antarctic Expedition, and later worked for *Time*, Inc., *Life* Magazine, and Earl Newsom & Company. Mills served as director of Public and Employee Relations for Ford International prior to being appointed director of the Ford Motor Company's Fiftieth Anniversary Plans Office in 1950. As the need for access to historical records became evident, he invited then Assistant Archivist of the United States, Robert H. Bahmer, to survey existing records and provide a formula for their management. Bahmer's report recommended a company-wide archival program; the program was launched in February of 1951. In 1953, Mills was formally named director of the Ford Motor Company Archives, the pioneering business archives he helped to establish and launch. Mills served simultaneously as executive director of the Edison Institute (now The Henry Ford). He suffered a fatal heart attack in 1954.

Henry Edmunds was an archivist for the United States National Archives, the U.S. Department of Justice and Commerce, the U.S. Council of National Defense, and the World Bank and Monetary Fund prior to joining the Ford Motor Company. He was hired as Chief Archivist in 1951 to direct a staff of trained archivists in collecting, arranging, and cataloging the historical materials of the company and its founder, Henry Ford. When the majority of the records were donated to the Edison Institute (now The Henry Ford) in 1964, Edmunds joined the Institute in order to continue the work. Edmunds retired in 1977. He died at Henry Ford Hospital in 1982.

In 1954, Columbia University historian Allan Nevins, in collaboration with Frank Ernest Hill, published the first volume of a comprehensive history of Henry Ford and his automobile company. A combination history of the Ford Motor Company, history of the automotive industry in general, and biography of Henry Ford, the project was funded by a grant from the Ford Motor Company Fund to Columbia University and produced under the guidance of an academic advisory committee. Nevins, Hill, and research assistants William Greenleaf and George B. Heliker were granted unprecedented access to the records and papers held in the Ford Motor Company Archives. Meticulously researched, the resulting trilogy is considered indispensable for understanding the history of Ford Motor Company and the early automobile.

SCOPE AND CONTENT NOTE

The **A.K. Mills records series**, 1950-1953 (1.2 cubic ft.), includes two subseries. The 50th Anniversary Plans Office subseries contains committee meeting minutes, correspondence, memos, event lists and agendas relating to planning the celebration of the 50th anniversary of Ford Motor Company (FMC) in 1953. The Ford Archives subseries contains materials specific to the formation of the Ford Motor Company archives including correspondence, memos, dedication press packets and press releases.

The **Henry Edmunds records series**, 1948-1977 (26.4 cubic ft. and 1 card file), consists of five subseries. The Ford Motor Company Archives (Fair Lane) subseries, 1948-1957, includes

material generated by Edwards and other Archives staff members largely during the departments' tenure at the Fair Lane estate. The Archives dedication at Fair Lane occurred in 1953 at the beginning of the Company's 50th anniversary celebration. Financial burdens forced the removal of the Archives from Fair Lane to Ford Motor Company's Rotunda building in 1957.

Records in this subseries include administrative materials that document the operation of the Fair Lane property and the day-to-day functions of the Archives in that facility; archives weekly progress reports tally the weekly accomplishments of the reference, records and oral history sections of the Archives; correspondence includes Henry Edmunds' correspondence which consists almost entirely of carbon copies of correspondence originating from Edmunds, general correspondence which includes incoming and outgoing correspondence emanating from or directed to various members of the archives staff, and publications correspondence which pertains to subjects such as archives publications, obtaining automotive related publications from outside vendors for addition to the collections and publications for which the archival collections at Fair Lane were heavily used. The financial records document the monetary expenditures of operating the archives through purchase orders, purchase notices and invoices. Budget information for the Fiftieth Anniversary Plans Office and fiftieth anniversary activities is included as well as detailed documentation of the 1956 budget presentation to public relations staff at a critical juncture in the future of the archives. The oral history project records include correspondence and progress reports related to the oral histories taken by Ford Motor Company archivist Owen Bombard in the mid-1950s. The topical file materials include information about Ford Motor Company and external events and programs the archives was involved in.

The Ford Motor Company Archives (Rotunda) subseries, 1950-1964, includes records generated by Edmunds and the archives staff from the period after the Archives moved to the Rotunda building in early 1957 until a large portion of the archival material was donated to the Edison Institute in 1964 and the few remaining staff became Edison Institute employees. The subseries includes activity reports which document the weekly activities of the Research and Information Department, including the Reference Section and the Distribution Section; administrative material includes attendance reports, professional association membership information and documentation of activities for staff of what was formerly the archives department. There is also information relating to the opening of the Public Relations Library, a facility overseen by Edmunds and his staff. Of particular interest are the personal files of Henry Edmunds, which indicate some of his frustration at the redirection the archives department had taken since its removal from Fair Lane and placement in the Public Relations department in 1954.

Correspondence includes both internal company correspondence and external correspondence largely related to publications put together by the Research and Information Department between 1958 and 1960. Distribution Section materials includes receipts, correspondence, and statistics related to the function of distributing educational affairs material and executive speeches, which became a significant part of the Archives staff duties after becoming the Research and Information Department and part of Public Relations. Financial material includes purchase orders, purchase notices, invoices, expense reports, etc. for Research and Information Services staff and the books, pamphlets, and materials the ordered. The topical file materials include information about company and external events and programs the Research and Information Services staff was involved in.

Fire destroyed the Ford Rotunda in November, 1962 and forced yet another move and reevaluation of the Archives. The Ford Motor Company Archives (Edison Institute) subseries, 1964-1977, consists of material collected after the majority of the Ford Motor Company archival material was donated to Henry Ford Museum and Greenfield Village (now The Henry Ford) in December 1964.

The Professional organizations subseries, 1951-1963, includes meeting minutes, programs, publications, membership invoices, and correspondence relating to Edmunds' and other FMC Archives staff involvement in library, archival, and history professional organizations. A large portion of the material is from the Historical Society of Michigan, of which Edmunds' was President for 1956-1957. The subseries also includes planning information for the 1953 conferences of the Society of American Archivists, American Association for State and Local History, and the Historical Society of Michigan, all of which were held in Dearborn. There is also a substantial amount of material relating to the Society of American Archivists. Edmunds was Secretary of the organization in 1955, Vice President in 1956, and President in 1957.

The Publications subseries, 1955-1964, consists of calendars of events, clip sheets, and newsletters that were published on a regular schedule by various departments or subsidiaries of the company, including the Public Relations Department and The Philco Corporation. Also included in this subseries are executive communications and company directives from either President Henry Ford II or vice presidents. While these were not released on a regular schedule, they do hold the format and impact of a publication. Approximately twenty-seven boxes of press releases were removed from this collection and added to the Ford Motor Company Press Release Collection subgroup, Accession 1857. Some publications listed in the original finding aid were added to various Ford Motor Company publications collections.

The **Nevins and Hills Records series** (1951-1962, 1.2 cubic ft.), is comprised mainly of correspondence regarding the publication of Professor Allan Nevins' definitive trilogy on the history of Ford Motor Company: *Ford: The Times, The Man, The Company*; *Ford: Expansion and Challenge*; and *Ford: Decline and Rebirth*. The series also includes a draft manuscript of the third volume.

SUBJECT TERMS

Names, Personal and Corporate

Mills, A. K., (Augustus King), 1902-1954
Edmunds, Henry E., 1912-1982
Ben, Alice Edna, 1913-2001
Bombard, Owen W., 1922-
Ford, Henry, 1917-1987
Hill, Frank Ernest, 1888-1969
Nevins, Allen, 1890-1971
Olson, Sidney, 1915-2000
Ruddell, Richard
Sears, Winthrop, 1918-2000
Sorensen, Charles Emil, 1881-1968
Ford Motor Company. Archives
Ford Motor Company. Research and Information Department
Fair Lane (Dearborn, Mich.)
Ford Motor Company--History
Ford Motor Company--Anniversaries, etc
Ford Motor Company--Public relations
Ford Rotunda (Dearborn, Mich.)
Henry Ford (Organization). Benson Ford Research Center
Society of American Archivists
Fair Lane (Dearborn, Mich.)

Subjects

Archivists
Oral history
Transcontinental Journeys

Genre or Form

Clippings
Oral histories
Photographs
Publications
Speeches

CONTAINER LIST

Box no.	Description
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Box 1

A.K. MILLS SERIES

50th Anniversary plans office

Anniversary film correspondence, circa 1953

Anniversary song, circa 1953

Budget, 1952-1953

Committee meeting minutes (4 folders), 1950-1953

Congressional record statement by Representative John Dingell, 1953

Box 2

Preliminary planning (5 folders), 1950-1953

Box 3

Press meeting, 1953

Public relations photographs, 1953

Publication of Ford Motor Company history, 1950-1952

William Randolph Hearst column, 1953

Ford Archives

Archival tours

Franklin D. Roosevelt Library, 1950

Harvard University, 1950

Library of Congress, 1950

National Archives, 1951

Newberry Library

Dedication ceremony, 1953

Formation, 1950-1952

Role of archives in anniversary, 1951

Box 4

HENRY EDMUNDS RECORDS SERIES

Ford Motor Company Archives (Fair Lane) (see also Box 74)

Administrative

ADT (alarms), 1956-1957

Air conditioning, 1953-1955

Applications for employment, 1950-1957 (2 folders)

Archery range, 1955

Archives guides, bibliographies and want lists, 1952-1956

Books at Fair Lane, 1951-1954

Carpeting, 1951-1955

Chairs, 1953-1955

Display cabinets, 1951-1953

Box 5

Distribution of Fair Lane property, 1951-1952
Draperies, 1952-1953
Edmunds, H.E., personal, 1950-1956
Electrical equipment, heating and plumbing, 1951-1956
Employee classification, 1954
Fairfield, Frederic W., 1951-1954
Fair Lane administrative instruction, 1955
Fair Lane residence (notes and articles), 1955

Box 6

Fire inspection reports, 1952-1956 (2 folders)
Foyer Library, 1955-1956
Furniture and equipment, 1950-1954
Gardens, 1955
Inventories
 Archives, 1954-1956
 DC Motors at power house (Detroit Edison), 1953-1956
 Document boxes and pamphlets, 1952-1954
 Henry Ford office, 1954-1955
 Publications, 1953-1956
Janitor service, 1952-1953

Box 7

Ladies luncheon menus, 1954
Landscaping, 1953
Memos, 1952-1957
Mills, A.K., 1950-1956
Organization of department, 1950-1954
Personnel files, 1952-1958 (2 folders)
Personnel terminated, 1953-1956
Plant protection guards, 1953-1957
Porch furnishings, 1953
Public relations
 Meetings, 1954-1955
 Party, 1955
Register of persons entering Fair Lane (nights, weekends, holidays), 1954-1956

Box 8

Renovations
 Project books, 1951-1956 (binder and folder)
 Specifications, roof repair at Ford Archives, 1955
 Specifications for Fair Lane renovation, 1955
Renovating Fair Lane, 1951-1953
Requests for personnel, 1950-1956

Staff professional memberships
Benn, Alice E., 1956-1957
Bombard, Owen, 1954-1957
Edmunds, H.E., 1954-1958

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Felix, Madeline, 1954-1957
Ruddell, Richard, 1954-1957
Sears, Winthrop, 1954-1957
General, circa 1957
Sun porch, 1953
Vacation schedules, 1955
Tours, 1952-1956
Archives weekly progress reports
1951-1952 (3 folders)

Box 10

January 1953 - June 1954 (4 folders)

Box 11

July 1954-1956 (4 folders)

Box 12

1957
Oral history section, 1950-1952
Reference section, 1953-1955
Summary reports, 1951-1954

Box 13

Correspondence
Edmunds, Henry
1951-1953 (5 folders)
1954-1957 (4 folders)

Box 14

General, 1950-1957
A-E (2 folders)

Box 15

F-S (5 folders)

Box 16

T-Z (2 folders)
Olson, Sidney, 1952-1956
Publications
Archives, 1953-1956

Automotive, 1951-1956

Box 17

Hildreth, Fred, 1955
Mercer Publishing Company (Father of Industry series), 1955-1956
Miscellaneous, 1950-1956
New American Library, 1955-1956
Peck automotive literature collection, 1952
Romaine, Laurence, 1954-1958
Waldo, Eleanor, 1952-1953
Financial
Blanket purchase orders, 1953-1956 (4 folders)

Box 18

Budget
Budget book, 1951-1955
1951-1954 (4 folders)
1954
Proposed budget
Presentation lantern slides

Box 19

1955 Presentation lantern slides (2 folders)
1956
Background material
Budget presentation (photographs)
Charts
Draft
1955-1956
Miscellaneous material
Oral history section
Records section
Reference section

Box 20

Slide presentation
Exhibits used in presentation
Fairlane, 1950-1952
Oral history progress charts, 1951-1956
Slides used for presentation
8"x10" black and white prints (2 folders)
Black and white transparencies

Box 21

Color transparencies
Lantern slides

Text

Workbook, 1955-1957

1957

Slide presentation (2 folders)

Box 22

Background material

Lantern slides (2 boxes)

Notes for presentation

Box 23

Fairlane projects, 1952-1956

Freight bills, 1953-1955

Fuel oil invoices, 1952-1956

General stores invoices, 1952-1956

Intra-company purchase orders, 1951-1956 (6 folders)

Invoices, 1952-1957 (5 folders)

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Invoices for material mailed from archives department, 1952-1956

Invoices made out at archives

Laundry list

Rental item invoices, 1953-1957

Ford-owned items invoices, 1955-1957

Payroll

1955

Box 25

1956

Petty cash vouchers, 1952-1958

Purchase notices, 1953-1956 (4 folders)

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Purchase orders, 1955-1956

Receiving reports, 1953-1956

Record of current expenses, 1953-1957

Request for office equipment, non-stores supplies or purchased services,
1953-1956

Shippers, 1954-1957

Staff expenditures

Bombard, Owen, 1951-1956

Edmunds, Henry, 1951-1956

Graham, Stanley K., 1952-1956

Ruddell, Richard, 1951-1957

Telephone bills, 1950-1957 (2 folders)

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Vendor catalogs, 1950-1956
Vogel-Ritt and dispatch tickets, 1952-1956
Oral history project
Bombard file, 1950-1956
Correspondence
A-F, 1951-1953
Ford, Henry II, letter for oral history project, 1948-1953
Bacon, Irving, 1951-1953
G-L, 1952-1956
Liebold, E.G., 1944-1957
M-R, 1951-1954
S-Z, 1951-1956

Box 28

Interviewees, 1951-1955
Progress charts, 1951-1955
Topical file
Aircraft, Ford Tri-Motor, 1952-1956
American Agricultural Editors Association, 1955
Archival accessions inventories, undated
Archives dedication, 1952-1953
Archives exhibit (Washington DC), 1952-1955
Archives presentation program for public relations staff, 1955
Art Institute of Dearborn, 1956
Artists' murals, 1951-1952
Articles written from archives, 1952-1956

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Automobile old timers, 1951-1954
Autocar collection (Louis S. Clarke), 1954-1955
Bahmer report on Ford Archives, 1950-1952
Barrow, W.J. (document restoration), 1951-1956
College faculty group meeting, 1954-1955
Detroit Institute of Arts, Archives of American Art, 1953-1955
Detroit Northwest Council plaque dedication at Fair Lane, 1954-1955
Detroit 250th anniversary, 1950-1951
Donor certificate letters, 1954-1958
Edmunds' speeches, 1952-1955
Educational affairs department, undated
Employee suggestion plan, 1952
Exhibits, 1953-1957
Fair Lane facts, 1950-1953
Fellowships (archives), 1955-1956
Ford Archives research services, 1958

Box 30

Ford educational forum, 1955-1956 (2 folders)
Ford engineering forum, 1956
Ford films, 1951-1955
Ford Foundation, 1950-1956

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Ford history, 1951-1953
Ford International Public Relations Conference, 1955
Ford joke books, 1952-1955
Ford merchandising school, 1952-1954
Ford Motor Company and Henry Ford bibliographies, 1951-1953
Ford Motor Company employee suggestion plan, circa 1952
Ford Motor Company stock distribution history, 1955
Ford Motor Company stockholder information, 1956-1958
Ford photographic exhibition project, 1955
Ford scholarships, 1955-1956
Ford's five-year plan (Business Screen Magazine), 1954
Future Farmers of America (goodwill tour), undated
Graphic (Fair Lane booklet), 1956
Henry Ford Museum, 1951-1957
Henry Ford quotations
Institute on Records Management, advisory council, 1953-1954
Institute in the Preservation and Administration of Archives, 1951
International council on archives, 1958
Iron Mountain Plant records, 1951
Junior achievement, 1955
Lansing centennial year, 1959
Library of Congress, 1951-1954
Link audit reports, 1953-1957
Loan of 1903 Model A Ford, 1950-1952

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Michigan aviation historical committee, 1952-1954
Microfilming, 1952
Model A manual reprinting, 1956-1957
National Archives, 1951-1955
National gardener, 1955-1956
National press show, 1955
National records management council, 1953
Press preview of 1956 Ford cars and trucks at Fair Lane, 1955
Public relations
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 Year-end reports, 1954-1956
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Rockwell paintings, 1954-1955
Rotunda
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 Rotunda restoration, 1951-1952

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Salary grades, 1956
Subcommittee on traffic safety, 1956
Suggestions for pictorial anniversary projects, 1951-1952
Supervisory training, 1954-1957
Thompson, L.J, retirement, 1958
Thunderbird Club, 1955
Tractor display cases, undated
University of Michigan press release, 1958
University of Michigan summer course on records administration, 1949-1955
Women's City Club, 1954-1955

Ford Motor Company Archives (Rotunda)

Activity reports, 1956-1959 & 1964 (3 folders)
Administrative
 ALA exhibit, 1959
 Attendance, 1957-1964
 Automobile release, 1959-1961
 Circulating libraries, 1958
 Correspondence handling, undated
 Edmunds, Henry
 Kansas City speech, 1959
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Ellis, Jack reports, 1958
Form letters and postcards, circa 1960
Kelly Services, Inc., 1959
Manuals used in research department, 1958
Miscellaneous, 1960-1962
Model T Ford Club meet, 1962
Office of tax affairs, 1957
Professional memberships, 1958-1963
Public relations book distribution, 1958-1959

Public relations library
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Periodicals received, 1961-1962

Box 36

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Partially received, 1961-1962
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Research and information department advertisement (photographs), 1959
Suggested documents for exhibit
Trade school storage, 1959
World's Fair picture project, 1963
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Clarke, Jack, 1957-1959
Cranbrook, 1958-1959

Box 37

Crumlish, Joseph, 1957-1959
C-D, 1958-1960 (2 folders)
Distribution costs, 1958
E-M, 1958-1960 (3 folders)
Mecke, Theodore, 1958-1959
Moore, C.F., 1958-1959
N-P, 1958-1959
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R-S, 1958-1960 (2 folders)
Sorensen, Charles, 1952-1959
T-U, 1958-1959
Wik, Reynold, 1951-1959
W-Y, 1958-1960

Box 39

Distribution material
"A Car is Born" requests answered, 1956
Analysis of speech requests, 1958

Codes for distribution material, circa 1959
"Deft Driving" booklet shipments, 1953-1957
Department C requests, 1958
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"Ford Manufacturing Drafting Standards" requests answered, 1957
"Ford Today" requests answered, 1956
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Henry Ford II reply to Walter Reuther requests answered, 1957
Invoices, 1958-1960
Motion picture department distribution summary, 1956-1957
R.L. Polk invoices
 1958 (2 folders)

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 1959 (2 folders)
Reports, 1953-1959 (2 folders)

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Safety material, 1958
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 Bean, Nevin, "New Soviet Machine Age," 1956-1957
 Breech, Ernie
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 "Union Monopoly vs. the Public Interest," 1958
 Ford, Henry II at Yale University, 1959
 Gossett, William T., "Buttress of Our Conscience," 1959
 Mailing lists used for distribution of speeches, 1958-1959
 Reid, Thomas R., "Political Action: A New Dimension of Responsibility
 for Management," 1959
 Reports and correspondence, 1957-1959
 Yntema, Theodore O., "A Liberal Education," 1958
"Styling at Ford Motor Company" requests answered, 1957
"Summaries of Studies in Industrial Education," requests answered, 1955

Box 43

Traffic safety material, 1957-1959
Yntema statement to Kefauver subcommittee, 1958 (3 folders)
Financial
 Account ledger, 1962
 Budget, 1961
 Expenditures
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Box 44

Photos, duplication, telephone, etc.
1957-1961 (4 folders)

Box 45

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Ruddell, Richard, 1957-1959
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Inventories, 1957-1958
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Printing logs, 1960
Purchasing
Binding, 1961
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Library cards, 1961
Polyprints, 1958-1959
Postcards, 1958-1959
Public relations library letterhead, 1960
Rotunda rental, 1957-1958
Record of current expenses, 1957-1958

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Station stores, 1959
Subscriptions, 1959-1960
Topical file
Clubs
Antique Auto Club of America, 1951-1959
Classic Car Club of America, 1958-1960
Ford Aero-Sports Club, 1956-1958
Horseless Carriage Club of America, 1951-1959 (photos)
Lincoln Continental Owners Club, 1958-1959
Model A Ford Club of America
1956-1960 (photos)
Annual meet, 1964

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Model A Restorers Club
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1962

Model T Ford Club, 1958-1959
National Geographic Society, 1960
Veteran's Car Club of America, 1951-1956
Dearborn Library presentation, 1962 (photos)
Freedom Foundation award, 1964
Friends of the Dearborn Public Library, 1961
Glidden tour, 1962 (photos)
International book project, 1963

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Henry Ford Trade School suggested reactivation, 1963-1964
Hillbilly homecoming, 1959
Marquis *Who's Who* and Alpha Kappa Psi awards, 1962-1963
"Michigan in Perspective," 1960-1961
Model A cross-country caravan, 1962-1963 (photos)
Model A film soundtrack, 1963 (photos)
Model A reunion at Greenfield Village, 1962-1963
MSU Highway Traffic Safety Center, 1959
NARA exhibit brochure, "American Ingenuity: Our Mass Production Story,"
1963
National Library Week, 1959
Public relations material,
Reenactment of the 1909 transcontinental race
 Budget, 1959
 Clippings and press releases, 1909 and 1959
 Correspondence, 1959-1961

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Intra-company memos, 1959
Lapel pins, 1959
Letters to newspapers, 1959
Program and planning guide, 1959
Restoration of 1934 Ford, 1958-1959 (3 folders)

Box 51

Reports prepared by research and information department
 1914 profit-sharing, 1960 (photos)
 Ford in England, 1960
 Selden patent suit, 1960-1961 (photos)
 Social security benefits, 1958-1962
 Theatre screen advertising, 1960
 Wisdom magazine, 1954-1961
Russian translation of articles regarding Ford, 1961
Space museum proposal, 1963-1964
Silver Anvil award (Henry Ford centennial), 1962-1964
Small car program, 1959

U.S. Department of Commerce, 1960
Wayne State University press, 1962-1963 (2 folders)

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Ford Motor Company Archives (Edison Institute)

Accession lists, 1964-1977
Annual passes (Henry Ford Museum and Greenfield Village), 1966
Antique Automobile Museum study committee, 1963-1964
Archives budget performance reports, 1965-1966
Ballantine books, 1971-1972
Check requests, 1965-1966
Correspondence, 1973-1977
Edison Institute related accessions, 1977
Ford Motor Company archives imprints, 1953-1964
Halsman photography project, 1965
Historical Society of Michigan sustaining membership, 1964
Location guide for archives area, 1966
Museum internship program, 1965
Material lost in museum fire, 1970
Non-Ford Motor Company accessions, 1977
Oral reminiscences, 1972-1977
Outline for publication on Ford Archives, 1973
Photograph collections in Ford Archives, 1966-1972
Photographic reproduction charges, 1965-1976
Professional memberships, 1966
Proposed bicentennial publication by Henry Ford Museum, 1975
Purchase requests, 1965
Travel requests, 1965
Wayne State University press, 1964-1966
Wedgewood international seminar, 1966
Wik, Reynold, 1964

Box 53

Professional organizations

1953 Dearborn conferences
American Association for State and Local History (AASLH), 1953
Dearborn Inn, 1953
Former conferences, 1945-1952
General information, 1953
Historical Society of Michigan, 1953
Park Shelton Hotel, 1953
Printing, 1953
Society of American Archivists, 1953
Addresses of various society members, circa 1953
Agricultural History Society, 1952-1954
American Association for State and Local History (AASLH), 1952-1955

American Historical Association, 1951-1955

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American Standards Association, 1954-1955
Association of Records Executives and Administrators, 1961-1963
Business Historical Society (Sheraton Group), 1951-1956
Dearborn Historical Society, 1953-1958
Detroit Historical Society
1951-1962 (3 folders)

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1963-1965 (2 folders)
Detroit Records Management Association, 1952
Economic History Association, 1952-1955
Historical Society of Michigan
1951-1957 (2 folders)

Box 56

1954-1957 (4 folders)

Box 57

1956-1958
Michigan week, 1956-1958 (3 folders)

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Library of Congress information bulletin, 1956-1957
Michigan Historical Commission, 1955-1956
Miscellaneous, 1954-1955
Mississippi Valley Historical Association, 1951-1955 and 1960-1961 (2 folders)
National Academy of Economics and Political Science, 1954-1958
Newcomen Society, 1953-1959
Society for the History of Technology, 1960
Society of American Archivists
Correspondence, 1951-1952 (2 folders)

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Correspondence, 1953-1959 (5 folders)

Box 60

Reports
Ad Hoc committee on a permanent secretariat, 1955
Committee on audio-visual records, 1955
Committee on auditing, 1955
Committee on bibliography, 1955
Committee on church records, 1955
Committee on international relations, 1955

Committee on labor union archives, 1955
Committee on membership, 1955
Committee on municipal records, 1955
Committee on professional standards and training, 1955
Committee on publicity, 1955
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Report of the secretary, 1955
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Publications

Central office library bulletin, 1964
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July - September 1961 (3 folders)

Box 61

October 1961 - March 1962 (6 folders)

Box 62

April - September 1962 (6 folders)

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October 1962 - April 1963 (7 folders)

Box 64

May - September 1963 (5 folders)

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October 1963 - March 1964

Box 66

April - June 1964 (3 folders)
Community relations committees bulletin, 1955-1957
Daily production report, 1964

Box 67

Executive communications
1956-1961 (6 folders)

Box 68

1962-1963 (2 folders)
Ford international weekly report, 1961-1962
Mercury division organization bulletin, 1956
Philco items of interest, 1962
Policy letters, 1956-1959
Public relations bulletin, 1956-1957

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Public relations calendar, 1955-1957 (6 folders)
Public relations calendar of events, 1964
Public relations programs, 1956-1957

Box 70

Today's News Index
January - December 1962 (2 folders)
1963 - May 1964 (2 folders)

Box 74 (card file)

Ford Motor Company Archives (Fair Lane)
SAA membership cards, circa 1957
Edmunds' rolodex cards

Box 71

NEVINS AND HILL RECORDS SERIES

Correspondence
1951-1952 (2 folders)
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Box 72

Distribution of Volume I, 1955-1956
Invoices, orders, etc., 1954-1955
Mailing lists, 1954-1957
Press release for Nevins speech, 1953
Promotion, coupons, miscellaneous, circa 1954 (photos)
Ford: Decline and Rebirth manuscript
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