



Finding Aid for

**IN-HOUSE NAME FILE WITH SUBJECTS FILING SYSTEM SERIES,
1950-1952**

**Accession 285
(Section 4 of 4)**

Finding Aid Published: December 2013



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Benson Ford Research Center, The Henry Ford
20900 Oakwood Boulevard · Dearborn, MI 48124-5029 USA
research.center@thehenryford.org · www.thehenryford.org

OVERVIEW

REPOSITORY: Benson Ford Research Center
The Henry Ford
20900 Oakwood Blvd
Dearborn, MI 48124-5029
www.thehenryford.org
research.center@thehenryford.org

ACCESSION NUMBER: 285

CREATOR: Ford, Henry, 1863-1947

TITLE: In-house name file with subject filing system series

INCLUSIVE DATES: 1950-1952

QUANTITY: 14 cubic ft.

LANGUAGE: The materials are in English.

ABSTRACT: This series contains correspondence from Henry Ford's office at the Dearborn Engineering Laboratory from 1950-1952. The correspondence covers both business and personal interests and is organized alphabetically.

ADMINISTRATIVE INFORMATION

- ACCESS RESTRICTIONS:** The series is open for research.
- COPYRIGHT:** Copyright has been transferred to The Henry Ford by the donor. Copyright for some items in the collection may still be held by their respective creator(s).
- ACQUISITION:** Ford Motor Company Archives donation, 1964
- RELATED MATERIAL:** Related material held by The Henry Ford:
- Part of the Engineering laboratory office records subgroup, which includes:
 Accession 284
 - Business and personal correspondence series
 - Business and personal correspondence addendum series
 Accession 285
 - In-house subject and name filing system series
 - Library bureau filing system series
 - Amberg filing system series
- PREFERRED CITATION:** Item, folder, box, accession 285, In-house name file with subject filing system series, Benson Ford Research Center, The Henry Ford
- PROCESSING INFORMATION:** Collection processed by Ford Motor Company Archives staff, April 1964
- DESCRIPTION INFORMATION:** Original collection inventory list prepared and published by Ford Motor Company Archives staff, April 1964

Finding aid prepared by Elyssa Bisoski, June 2012, and published in December 2013.

Finding aid prepared using Describing Archives: A Content Standard (DACS) and local guidelines.

HISTORICAL NOTE

Henry Ford resigned as President of Ford Motor Company in 1919, succeeded by his only son, Edsel Ford. In March of 1923 construction began on the Albert Kahn-designed Dearborn Engineering Laboratory. The building was completed at the end of 1924 and although he had offices in other locations, Henry Ford's office there became his most frequently used and the home base for his office staff, including E. G. Liebold and Frank Campsall. The building was built near Ford's Fair Lane estate and next to his beloved Edison Institute. It also housed the offices and publishing facilities of the Dearborn Publishing Company (publisher of the Dearborn Independent and Ford News), the C.E. Johansson Company, Ford radio stations, and engineering and experimental operations. The building was also the site of round table luncheons in the dining room, where Henry Ford and various executives would often dine and discuss company business. Henry Ford's main office remained at the Dearborn Engineering Laboratory until his death in 1947, allowing for the accumulation of the bulk of his office correspondence in this subgroup.

SCOPE AND CONTENT NOTE

The Engineering Laboratory Office records subgroup is comprised of six series which are found in two accessions. This finding aid contains information on the fourth series of Accession 285, the In-house name file with subjects filing system series, 1950-1952 (14 cubic ft.). Accession 285 also includes the In-house subject and name filing system series, January-June, 1921 (7.6 cubic ft.); the Library bureau filing system series, July 1921-1929 (429.6 cubic ft. and 6 oversize boxes); and the Amberg Filing System series, 1930-1949 (781.6 cubic ft. and 1 oversize box). Accession 284, which has its own finding aid, contains the Business and personal correspondence series, 1920 (13.2 cubic ft.); and the Business and personal correspondence addendum series, 1920 (2.8 cubic ft.). Essentially, this subgroup contains an unbroken run of Henry Ford Office correspondence from 1920 through 1952. During these years however, filing systems changed, which is reflected in the names of the series into which the subgroup has been broken.

The Engineering laboratory office records subgroup is a remarkable collection of material that documents a period of more than thirty years of activity of one of the world's great industrialists and his company. The records are arranged by year and then alphabetically according to the filing system used during that year. Typically for each year files can be found for most domestic and foreign Ford Motor Company branches, including Highland Park and the Rouge plant, as well as most company departments such as accounting, advertising, auditing, disbursement, employment, chemical laboratory, chemical and metallurgical, engineering, medical, purchasing, sociological, service, the President's office, general sales, and traffic and for other ventures pursued by Henry Ford, especially those that were managed by his secretary E.G. Liebold, such as Henry Ford Hospital, Dearborn Publishing Company, Dearborn State Bank, Detroit, Toledo and Ironton Railroad and Dearborn Realty and Construction Company. Additional subjects that have multiple folders through the years include antiques, Dearborn Water Works, Dearborn Inn, Dearborn Country Club, Berry Schools, Edison Institute, Boreham House Estate, Michigan Bell

Telephone Company, Michigan Central Railroad Company, Michigan Public Utilities Commission, Henry Ford Flour Mill, Henry Ford and Son, Lincoln Motor Company, Lincoln and Lincoln-Mercury Divisions, Botsford Inn, Wayside Inn, Michigan Iron Land and Lumber Company, Hamilton and Rossville Hydraulic Company, Henry Ford's yacht Sialia, Firestone Tire and Rubber Company and various Village Industries.

Also included in the collection is material about the Edison Botanic Research Corporation, a corporation formed by Henry Ford and Firestone in 1927 to research sources of domestic rubber, based out of Thomas Edison's Fort Myers Laboratory. Accident reports and insurance information from the firms Lucking, Helfman, Lucking and Hanlon; Kelly, Halla, Peacock and Hughes and Johnson and Higgins are found in multiple years as well. Individuals with multiple folders include Henry, Edsel and Clara Ford, newspaper editor Arthur Brisbane, Jens Jensen, Herbert Hoover, Ford real estate agent William T. Gregory, John Burroughs, G.K. Chesterton, Calvin Coolidge, Thomas Edison, Sialia captain Perry T. Stakes, Harvey Firestone, Albert Kahn, and missionary Joseph Bailie. There is one letter from Chinese revolutionary Sun Yat-Sen inviting Henry Ford to expand automobile industry work in China.

The records also include hundreds of thousands of letters from individuals asking Henry Ford for financial assistance, employment, donation of a vehicle, wanting to donate or sell something to him for his museum, providing opinions on Ford products, or opinions on projects and ventures Henry Ford was involved with or supporting; the letters offer insight into the social conditions of the period. While there is typically no way to access this particular material by subject, as it is generally filed by the last name of the correspondent, almost any box in the collection contains these types of letters. The records are worth checking if the name of an individual or subject is known as well as a general time period. In some cases, office staff and later archivists handling the collection have provided extensive cross-reference sheets in the boxes to aid in subject access.

OTHER NOTES

Description of filing system: As in the earliest of the Office's filing systems, this alphabetic system used the name of the correspondent, or the name of the business as the folder heading. Additional folders labeled by an alphabetic range (e.g. "Aa-Am", "An-Az") were also used for correspondence which did not merit its own folder. No subject headings were used. Folders were alphabetically arranged by first letter of correspondent's last name, by first keyword of the business name, or by first letter of the general alphabetical range. No numeric filing codes were used. The inventory lists the complete file folder heading, making this an easy collection to search if the name of correspondent or relevant business(es) are known. As this was an in-house generated system, there were no preprinted commercial labels or folders used for filing. Documents are filed in reverse chronological order rather than in alphabetic order within each folder.

Filing Example: Correspondence to and from John Smith is filed under "Sm - So - General" during these years

ARRANGEMENT

Engineering Laboratory Office records subgroup

- Business and Personal Correspondence series, 1920, 13.2 cubic ft. (Accession 284)
- Business and Personal Correspondence addendum series, 1920, 2.8 cubic ft. (Accession 284)
- In-house Subject and Name Filing System series, January - June, 1921, 7.6 cubic ft (Accession 285)
- Library Bureau Filing System series, July 1921-1929, 429.6 cubic ft. and 6 oversize boxes (Accession 285)
- Amberg Filing System series, 1930-1949, 781.6 cubic ft. and 1 oversize box (Accession 285)
- In-house Name File with Subjects Filing System series, 1950-1952, 14 cubic ft. (Accession 285)

SUBJECT TERMS

Names, Personal and Corporate

Ford, Henry, 1863-1947
Ford, Clara Bryant, 1866-1950
Ford, Edsel, 1893-1943
Bailie, Joseph, 1860-1935
Brisbane, Arthur, 1864-1936
Burroughs, John, 1837-1921
Chesterton, G. K. (Gilbert Keith), 1874-1936
Coolidge, Calvin, 1872-1933
Edison, Thomas A. (Thomas Alva), 1837-1931
Firestone, Harvey Samuel, 1868-1938
Hoover, Herbert, 1874-1963
Jensen, Jens, 1860-1951
Kohn, Albert, 1869-1942
Louis Ferdinand, Prince of Prussia, 1907-
Sun, Yat-sen, 1866-1925
Ford Motor Company
Albert Kahn Inc.
Berry Schools
Boreham House Estate
Boston Antique Shop
Botsford Inn
C.E. Johansson, Inc.
Dearborn Country Club (Dearborn, Mich.)
Dearborn Engineering Laboratory (Dearborn, Mich.)
Dearborn Inn (Dearborn, Mich.)
Dearborn Publishing Company

Names, Personal and Corporate continued:

Dearborn Realty & Construction Company
Dearborn State Bank
Dearborn Water Works
Detroit, Toledo and Ironton Railroad
Edison Botanic Research Corp.
Edison Institute Schools
Edison Portland Cement Company
Firestone Tire and Rubber Company
Ford Foundation
Ford Motor Company. Auditing Department
Ford Motor Company-Brazil
Ford Motor Company. Chemical and Metallurgical Department
Ford Motor Company. Disbursement Department
Ford Motor Company. Employment Department
Ford Motor Company. Highland Park Plant
Ford Motor Company. Lincoln Division
Ford Motor Company. Medical Department
Ford Motor Company. Mercury Division
Ford Motor Company. Office of Henry Ford
Ford Motor Company. Rouge River Plant
Ford Motor Company. Sociological Department
Ford Motor Company--Trials, litigation, etc
Ford Naval Training School
Ford Village Industries
Goodspeed's Book Shop
Hamilton & Rossville Hydraulic Company
Henry Ford and Son
Henry Ford & Son, Inc.
Henry Ford Farms
Henry Ford Flour Mill
Henry Ford Hospital
Henry Ford Institute of Agricultural Engineering
Henry Ford (Organization)
Henry Ford Trade School
Johnson & Higgins
Kelly, Halla, Peacock and Hughes
Lincoln Motor Company
Lucking, Helfman, Lucking & Hanlon
Michigan Iron, Land and Lumber Company
Sialia (Ship)
Wayside Inn (Sudbury, Mass.)

Subjects

Automobile industry and trade
Automobile industry and trade--Accidents

Antiques
Branches (Business enterprises)
International business enterprises
Water-power

Geographic
Dearborn (Mich.)
Detroit (Mich.)

Genre or Form
Blueprints (reprographic copies)
Photographs
Telegrams

CONTAINER LIST

Box no. **Description**

IN-HOUSE NAME FILE WITH SUBJECT FILING SYSTEM SERIES

Box 3030

A - ADAMS, GEORGE MATTHEW
A-AL - GENERAL
ALLIED YOUTH, INC - GENERAL
ADAMS, GEORGE MATTHEW - GENERAL
ADAMS, GEORGE MATTHEW - "TODAY'S TALK"
1952
1951
1950

Box 3031

AM - BERRY
AM-AZ - GENERAL
AMERICAN MUSIC COMPANY (1950)
AUSTRIAN STUDENT GOODWILL TOUR OF NORTH AMERICA (1950)
AMERICAN - GENERAL
THE AMERICAN CANCER SOCIETY (CONTRIBUTIONS), 1949-1950
AMERICAN FOUNDATION FOR THE BLIND INC.: AMERICAN
FOUNDATION FOR OVERSEAS BLIND, INC (1947-1950)
BA-BD - GENERAL
BANKS - MISCELLANEOUS
BANK LETTERS - GENERAL
BANKS - THE FIRST NATIONAL BANK OF FORT MYERS -
CERTIFICATES OF PARTICIPATION (1938-1951)
BANKS - THE MANUFACTURERS NATIONAL BANK - GENERAL
BANKS - THE CITIZENS AND SOUTHERN NATIONAL BANK -
GENERAL
BE-BK - GENERAL
HARRY AND DAVID AT BEAR CREEK ORCHARDS - MEDFORD,
OREGON
BIRTHDAY - WEDDING ANNIVERSARY (Family and friends of Mr.
Henry Ford, 1940-1950)
BERRY SCHOOLS
GENERAL
Re: flour shipments, 1950
Articles received from the weaving room, 1935-1951; articles made from
flour sacks

Box 3032

BL - BRYANT, FRED
BL-BN - GENERAL
BO-BQ - GENERAL

BOATS (Schedule of freighters for 1950)
BOYS - GENERAL
BODMAN, LONGLEY, BOGLE, ARMSTRONG AND DAHLING
General Folder (For correspondence re: Richmond Hill see special folder,
Bodman, Longley, etc, — Richmond Hill Plantation)
BODMAN, LONGLEY, BOGLE AND ARMSTRONG
Re: Richmond Hill Plantation
BODMAN, LONGLEY, BOGLE, ARMSTRONG AND DAHLING
Appraised valuation of jewelry and household furnishings from Fair Lane
and Richmond Hill homes selected by the heirs of Clara B. Ford, 1951
H. I. ARMSTRONG (Manner in which records are to be kept on all
articles from Henry Ford Estate passed to Ford Foundation and
delivered to Edison Institute. Articles from Clara J. Ford estate
dispersed to beneficiaries of the estate and others, 1951)
BR-BT - GENERAL
BRYANT - GENERAL
BRYANT, LAURA (MRS. E. L. BRYANT) - MONTHLY
CONTRIBUTION, 1947-1950 (9666 Nardin Park, Detroit)
BRYANT, O.C. (1943-1952) (includes Oliver C. Bryant, Williams, Indiana
re: Bryant genealogy, etc)
BRYANT, FRED H. (Clarkston, Michigan)
1922
Johanna Bryant

Box 3033

BU-CO
BU-BZ - GENERAL
BURROUGHS BRONZE MEMORIAL TABLET (At Roxbury, New York;
made by C. S. Paolo - authorized by Mr. Henry Ford in 1922, 1922-1950;
also 122 correspondence from J. E. Hall's legal files - special folder John
Burroughs' property)
CA-CN - GENERAL
THE CHILDREN'S VILLAGE (Dobbs Ferry, New York, 1950)
CHRIST EPISCOPAL CHURCH 1931-1950 (Contributions)
CHURCH LEAGUE OF AMERICA - NATIONAL LAYMEN'S COUNCIL
1947-1950
CO-CQ - GENERAL
COIN COLLECTION (Collection belonging to Estate of Clara J. Ford, 1951;
sold to Stacks, 1951 and sold to Harold L. Brown, 1952)
THE COUNTRYWOMAN (Published by Associated Country Women of the
World, 1950)

Box 3034

CR-DETROIT
CR-CZ- GENERAL
CROWNBRANCH, A. H. (1950)

CUGALY, MR AND MRS (1936-1950)
DA-DM- GENERAL
DANCE BOOKS-RECORDS
DEARBORN
GENERAL
DEARBORN TOWNSHIP SCHOOL DISTRICT # 2 (Clara B. Ford
School named in honor of Mrs. Henry Ford, 1951)
DEARBORN PUBLIC SCHOOLS (Clara Bryant Junior High School
named in honor of Mrs. Henry Ford, 1950)
CITY OF DEARBORN-CORPORATION COUNSEL OFFICE (Re:
Obstructions in Rouge River from Brady Street to Michigan Avenue
across the Ford Estate, 1950)
DEARBORN BOARD OF EDUCATION (Re: Property north of Cherry
Hill, opposite the Ford Field, 19118-1950)
DEARBORN MICHIGAN PROPERTY (106 acres - Offer to purchase by
L. R. Ritenour. North of Cherry Hill Road, South of Dearborn Country
Club, East of Military Avenue, West of Brady Street, 1950-1951)
DEARBORN REALTY COMPANY
Dissolution and transfer of its assets to the Ford Foundation, 1951-
1952
GENERAL
1949-1951 (Monthly statements)
DETROIT
GENERAL
DETROIT BOAT CLUB - GENERAL
DETROIT COUNCIL OF CHURCHES (Contributions)
DETROIT EDISON COMPANY - GENERAL
DETROIT HISTORICAL SOCIETY - GENERAL
DETROIT INSTITUTE OF ARTS
DETROIT TRUST COMPANY
DETROIT LEAGUE FOR THE HANDICAPPED (Articles received -
turned over to the Edison Institute by the Ford Foundation, September,
1951) 1935-1951

Box 3035

DI-EDISON INSTITUTE
DIOCESE OF MICHIGAN
GENERAL (The Episcopal Diocese of Michigan)
RETIRED REVEREND RICHARD S. ENRICH, BISHOP (Re: Donation
to the Episcopal Diocese, \$20,000.00, 1950)
DO-DZ - GENERAL
DRANE, DR. ROBERT
DUNLAP, WILLIAM (Lynn, Massachusetts) 1948-1950
DOUSLAS-MC WHORTER & ADAMS (Attorneys, W. Walter Douglas and
Edwin A. McWhorter, Savannah, Georgia re: Richmond Hill Plantation)
E - GENERAL

EDISON PIONEERS (Birthday, Thomas A. Edison, 1947-1950)
EMRICH, BISHOP RICHARD S. - EPISCOPAL DIECESE OF MICHIGAN
SEE: DIOCESE OF MICHIGAN
EDISON INSTITUTE
GREENFIELD VILLAGE
GENERAL
EXECUTIVE DIRECTOR - A. K. MILLS
MUSEUM - H. S. ABLEWHITE, DIRECTOR
BUSINESS MANAGER - EMIL A. ULBRICH
SPECIAL FOLDERS
GENERAL
MUSEUM (Re: Loan of vouchers) 1947-1951
BUDGET PERFORMANCE REPORTS (Statement of sources and
disposition of funds; request for funds, 1950-1951)
CLINTON INN OPERATIONS (Monthly reports, 1950)
NOTICE OF ANNUAL MEETINGS, 1950
SCHOOLS
BOARD MEETING, 1950
EXPENSES (Monthly reports, 1950)
ANN ARBOR HOUSE MENUS (Kindergarten)

Box 3036

F - FORD CEMETERY
FA-FN - GENERAL
FIDELITY APPRAISAL CO (RE: Appraisals, 1950-1951; Percy Marsden,
representative and Clyde P. Surles, president)
FIRST FORD CAR (Loaned to Mr. Arthur H. Smith, 1950-1952)
FEDERATION OF MCGUFFEY SOCIETIES (Dedication of a tree to Henry
Ford: Christening of a portion of the campus of Miami University as the
McGuffey Arboretum, July 1, 1950)
FINLAN, CHARLES H. (1945-1950)
FERGUSON, HARRY vs FORD MOTOR CO, ET AL (Re: Material removed
from Henry Ford files for Office of the General Counsel; suit settled in
1952) 1918-1949
FO-FZ - GENERAL
FORD - GENERAL
FORD FAMILY (Henry Ford II, William Clay Ford, Mrs. Edsel B. Ford,
Benson Ford, Mrs. Walter Buhl Ford (Josephine) 1950-1952)
FORD, EDSEL B - FAMILY (Birthday greetings; anniversaries 1932-1950)
FORD CEMETERY
GENERAL
JOY ROAD (Proposed cemetery fence; description of parcel to "be
deeded to The Cemetery Association, January 7, 1949) 1949-1951
SPECIAL DATES, 1951

Box 3037

FORD, HENRY - HENRY FORD TRADE SCHOOL

FORD, HENRY

MRS. HENRY FORD

STATIONERY (Letterheads and envelopes, 1950)

ROSE GARDENS (Visits) 1950

FAIR LANE ROSE GARDENS, 1950

FORD RESIDENCE (Hold for reply - general)

FORM LETTERS (Copies of form letters and special letter's forms; also form letters for Edison Institute)

LIFE OF HENRY FORD

CLARA J. FORD FUND

General folder

Form 990 - A return of organization exempt from income tax; form 1023 - Exemption affidavit; final return filed October 8, 1951) 1949-1951

MICHIGAN ANNUAL REPORT 1949-1951

FORD ESTATE

CLARA J. FORD ESTATE (See also Ford Motor Dearborn Farms - J.B. Sluiter folder)

HENRY FORD ESTATE

FORD RESIDENCE - "FAIR LANE" (Re: care of elm trees, 1950)

POWERHOUSE (Conversion from coke to oil; Gilbarco Automatic Oil burning equipment installed by William A. McKinnon Co.) 1950

Re: Problems- which would be encountered in connection with re-occupancy of residence with connecting building - garage and heating plant - per C. R. Voorhees, 1951

Re: report of the fire hydrant situation at the residence, 1951

FORD PROPERTY IN DEARBORN

FORD FOUNDATION

GENERAL FOLDER (Re: Dearborn Realty and Richmond Hill Plantation - See: special folders)

Re: Richmond Hill Plantation

Re: Dearborn Realty

Re: Details of items totaling \$72,524.70 bequeathed to The Ford Foundation by the Will of the late Henry Ford; Miscellaneous property in the Engineering Lab; Early American records-manual, etc.; Trustees' Certificates from First National Bank-Fort Myers; List of musical instruments, 1951

Re: Assignment of Miscellaneous Assets in the Henry Ford Estate to the Ford Foundation, \$62,524.70; Miscellaneous property from Engineering Lab to Museum of Edison Institute; Early American Dance Records-Manuals; Trustees' Certificates, 1951

Box 3038

HENRY FORD HOSPITAL - FORD MOTOR COMPANY
HENRY FORD HOSPITAL
GENERAL (1950-1952)
MEETINGS, 1950
SERVICES RENDERED TO WILLIAMS HOUSE PATIENTS (1950)
REPORT OF ACTIVITIES (1950)
BULLETINS (1950)
FORD MOTOR COMPANY
ARCHIVES - 50th ANNIVERSARY
MEMOS (1951-1952)
50TH ANNIVERSARY (1952)
50TH ANNIVERSARY MEETINGS (1952) (includes relocation of
Rotunda personnel, 50th Anniversary Committee plans)
GENERAL
GENERAL (1950-52)
ESTATE OF CLARA J. FORD - SALE OF FAIR LANE TO FORD
MOTOR COMPANY (1951)
INDUSTRIAL RELATIONS (1950-1952)
INTERNATIONAL (1950-1952)
MEDICAL (1950-1952)
OFFICE OF THE GENERAL COUNSEL (1950-1952)
FORD MOTOR CO TAX COUNSEL (Re: Revenue act of 1951 -
summary of changes in taxes approved by President on October
20, 1951)
PLANT ENGINEERING (1950-1952)
OFFICE OF THE PRESIDENT (1950-1952)
PROPERTY MANAGEMENT (1950-1952)
SECRETARY'S OFFICE (1950-1952)
WORK ORDERS - GENERAL (1951) (For construction of concrete
vault for Clara J. Ford - rental of tent, etc)
FORD MOTOR CO. OF U.S. AND CANADA (Articles of
Association, historical data re letters, copies of agreements and
Letters Patent)
FILES-FILING (List of file cabinets showing size, metal tab numbers,
year of material)
FILING (information re: Henry Ford - Henry Ford Estate and Clara J.
Ford Estate files)

Box 3039

FORD MOTOR CO - GENERAL LETTERS - EXECUTIVE
ROUGE SECRETARY'S OFFICE - F.A. THOMPSON (Re: Dividends paid
stockholders of Ford Motor Co.) 1950
GENERAL LETTERS
MISCELLANEOUS, 1950-1952
GENERAL INDUSTRIAL RELATIONS, 1950-1952

INSURANCE, 1950-1952
NEWS BUREAU - PUBLIC RELATIONS, 1950-1952
OFFICE SERVICES DEPARTMENT, 1951-1952
NEWSLETTER 1950-1952 (file not complete)
NEWS BUREAU
RELEASES 1950-1952 (2 FOLDERS)
SPEECHES, 1950-1952
OFFICE OF GENERAL COUNSEL - LEGAL- INFORMATION
BULLETIN - GENERAL 1951-1953
ORGANIZATION MANUAL, 1950-1952
EXECUTIVE COMMUNICATIONS
INDUSTRIAL RELATIONS JOHN S. BUGAS, VICE PRESIDENT
1951-1952
PRESIDENT-HENRY FORD II, 1951-1952
SPECIAL PRODUCT OPERATIONS (established August 1952)
VICE PRESIDENT - ERNEST R. BREECH, 1951-1952

Box 3040

FORD MOTOR COMPANY - ENGINEERING - FRONTIER
ENGINEERING
GENERAL LETTERS-ENGINEERING, 1950-1952
WORK ORDERS
Photographic work
Stenographic, typing and filing
Work being done by Ford Engineering for Executive Department
Offices
BRANCHES
AMERICAN, 1950-1952
FOREIGN, 1950-1952
EXPORTS, INC., 1950-1952
ENGLAND (Re: Dividends and Director's fees paid to Henry Ford Estate,
Journal entries, etc., stock shares, April 1947-1951)
FRANCE - FORD SOCIETE ANONYME FRANCAISE STOCK
143,000 shares owned by Mr. Henry Ford - sold, 1934-1950
Stock assigned and-transferred to Ford Motor Company by the Henry
Ford Estate - Obligations, etc., 1948-1950
MISCELLANEOUS
FORD MOTOR FUND, 1950
FORD-HIGHLAND PARK, 1950-1952
LINCOLN MERCURY DIVISION, 1950-1952
NEWS BUREAU, 1950-1952
FORD MOTOR FARMS
DEARBORN FARMS - J. R. SLUITER
Re: Clara J. Ford Estate - General, 1950-1952
Re: Clara J. Ford Estate - payments made on the sale of flowers,
plants, bees and equipment, deer carcasses, etc, 1950-1952

FORDSON

GENERAL FOLDER, 1950-1952

FORDSON ESTATES INC - GENERAL FOLDER, 1950-1952

FORDSON ESTATES, 1945-1951

FRONTIER NURSING SERVICE (MRS. MARY BRECKENRIDGE, 1947-1950)

Box 3041

G-GU

G

GA-GN-GENERAL

GEORGIA-GENERAL

GIFFELS AND VALLET INC - GENERAL FOLDER-ENGINEERS AND ARCHITECTS

GANDERTON, MRS. AMELIA J (ENGLAND), 1948-1950 DONATIONS-FOOD

GARDEN CLUB OF AMERICA

MEETING IN DETROIT, 1950 (Re: Luncheon-Lovett Hall, May 16, 1950; Re: President's report of the Annual Meeting in Detroit, 1950)

GIRLS' PROTECTIVE LEAGUE, 1950

GEORGE, ARTHUR, 1947-1950

GIFT ACKNOWLEDGEMENT Gifts-General, 1950

GO-GZ -GENERAL

GOOD MORNING DANCE BOOKS

GROSSE POINT CLUB, 1950

GUILFORD, GORDON - (re: investigation)

GROTH, LOUIE J. - LOS ANGELES, CALIFORNIA (1939-1952)

GUNTHER, MRS, ELSIE O. (1946-1951) (Re: Land Contract - 808 Oakland, Ann Arbor, Michigan, Taxes, etc: Land Contract assigned to The Ford Foundation - Dearborn Realty Co)

Box 3042

H-HU

HA-HD - GENERAL

HANLEY, MRS ALICE B. (DETROIT MICHIGAN) (re: Investigation, 1949-1950)

HE-HH - GENERAL

HERSOME, MRS. CLYDE E. (re: Her life memories while living in the Plympton House on Wayside Inn Estate, 1950)

HI-HH - GENERAL

HILL, MRS. MABEL M. - INVESTIGATION REPORT, 1949-1950

HINDMAN SETTLEMENT SCHOOL, INC - CONTRIBUTIONS, 1947-1952

HO-HT-GENERAL

HOFFMAN, MAURICE (re: book "Fatal Ladder" and 1927-1951 correspondence)

HOPPER, FIDELES - CONTRACT-TAXES-INSURANCE-LAND
CONTRACT ASSIGNED TO THE FORD FOUNDATION 22568
BEECH ST., DEARBORN, MICHIGAN (DEARBORN REALTY CO -
MRS FIDELES HOPPER THORNBURY)
HOLTON, DR. C. F. - SAVANNAH, GEORGIA, 1950-1951
HODGE, J. C. (SCREVEN, GEORGIA) re: Investigation, 1950
HOLLAND TULIP TIME FESTIVAL INC. re: New Tulip named "Mrs.
Henry Ford," 1950
HOOPER, MRS. B. (ENGLAND) 1933-1951 (no correspondence 1929-1932)
HOPPER, BRACE B., 1949-1950 (See also folder Hopper, Fideles)
HU-HZ - GENERAL
HURON MOUNTAIN CLUB (1950-1952)
CABIN (re: disposal of Mrs. Ford's Membership and cabin. Report of
breaking and entering, etc. Removal of furnishings in the cabin to Fair
Lane Estate in Dearborn, Michigan, 1950-1951)

Box 3043

I-JO

I - GENERAL
IRWIN, HELEN M (GREETING CARDS) FORT WAYNE, INDIANA,
1940-1950
INSURANCE
GENERAL FOLDER, 1950-1952
COMPENSATION (KELLY, HALLA, PEACOCK)
May 1, 1951 to May 1, 1952
May 1, 1950 to April 30, 1951
May 1, 1949 to April 30, 1950
J-GENERAL
JOHNSON, HILDA, 1947-1951

Box 3044

K-KELLY, HALLA, PEACOCK, INC.
K-GENERAL
KENDE GALLERIES, INC (re: possible auction sale of the furnishings of the
Ford Residence - "Fair Lane," 1951)
KENNY FOUNDATION (SISTER ELIZABETH KENNY) INC, 1947-1950
KING, MRS FRANCIS MEMORIAL GARDEN - NATIONAL
ARBORETUM (re: Wooden Garden Settee request of Mrs. Walter
Douglas, 1952)
KELLY, HALLA, PEACOCK, INC.
GENERAL, 1950-1952
ACCIDENT REPORTS
A-B
C-D
E-H
I-R

S-Z

Box 3045

L-MC

L-GENERAL

LEPINE, A. J. - OFFICE OF HENRY FORD II, BENSON FORD,
WILLIAM FORD, 1950-1952

LYERAND, ROSS BROTHERS AND MONTGOMERY (AUDITORS),
1950-1952

LINDER, C. BENNETT - PAINTINGS MADE BY, 1930-1943

LLOYD BROTHERS COMPANY- re: LEDGER FOR MRS HENRY
FORD'S GRAVE, 1951

LUMBERMENS MUTUAL AGENCY INC - HURON MOUNTAIN CLUB
FIRE INSURANCE, December 15, 1948 for 3 years

MA-MB - GENERAL

MARSH AND MCLENNAN-GENERAL (INSURANCE)

MARBURY, MRS D. H., 1947-1950

MASONIC TEMPLE BUILDING FUND (DONATION PLEDGE CARD),
1950

MC-MN-GENERAL

MCCLURE, DR. ROY D. - GEORGE WESLEY BELLOWS, 1934-1941
(McClure died April 2, 1951)

MCLAWHON, MRS JOSEPHE - HANDKERCHIEF, 1950

JACK MINER MIGRATORY BIRD FOUNDATION, INC, 1950

JOHN MILTON SOCIETY - CONTRIBUTION, 1949-1950)

MILLER, MRS. CECILIA - HANDKERCHIEF, 1950

MC GUFFEY - GENERAL

Box 3046

MC-MO

MEREDITH AND MEREDITH

MICHIGAN

GENERAL

MICHIGAN STATE DEPARTMENTS

MICHIGAN STATE BOARD OF ESCHEATS (Report of unclaimed and
abandoned properties, 1940-1952)

MICHIGAN CORPORATION AND SECURITIES COMMISSION
(Michigan annual report for Dearborn Realty Co, 1944-1950)

MICHIGAN STATE DEPARTMENT OF REVENUE (Michigan
intangible tax, Dearborn Realty Corp, 1943-1951)

MICHIGAN STATE HIGHWAY DEPARTMENT (Road information
bulletin, 1950)

MICHIGAN STATE SALES TAX AID USE TAX RETURNS - July
1949-1951

MO-MZ-GENERAL

MORAL RE-ARMAMENT - WEEKLY NEW LETTER (Includes general
correspondence)

Box 3047

MON-O

MOREAU, MRS. JOSEPH H. (Maude Lewis Moreau, 1931-1950)
MONTFORD, JOSEPH, 1945-1951 (includes offer of assistance in Ferguson
Tractor Case)
N - GENERAL
NATIONAL-GENERAL
NEILSON, MISS M., 1936-1950
NORWAY, KING OF (Conferred the Hakkon V11 Frihetsmedalje - Freedom
medal - upon Mrs. Henry Ford, January 19, 1943)
NURSES NATIONAL MEMORIAL, 1945, 1950
O -GENERAL
OFFICE EQUIPMENT (Suggestions to be used for trips, 1936-1950)

Box 3048

P - PERRY

PA-PD-GENERAL
PARDEE, MRS LAWRENCE (Mrs. Martha Bernice Pardee; Mortgage on
107 Champlain Drive, Syracuse, New York, 1949-1950)
PARKE-BERNET GALLERIES, INC
GENERAL, 1951-1952
Re: public sale of property of the estate of the late Mrs. Henry Ford, 1951-
1952
Re: list of 12 books from the Ford library to be sold in the important
January combination sale. These books to be sold separate from the
general library scheduled sale for October, 1951
Re: interior furnishings of Fair Lane, Dearborn, Michigan, Loan of
vouchers-same returned, 1951-1952
PE-PI - GENERAL
PINEY WOODS COUNTRY LIFE SCHOOL, 1950
PERRY, LORD
RT. HONORABLE LORD AND LADY PERRY, 1950
LORD PERRY (Shipment of used clothing, 1948-1950)
LORD PERRY AND LADY PERRY (Gift food shipments, 1948-1950;
Acknowledged shipments of food, 1947-1951)

Box 3049

PL - RICHMOND HILL

PL-PZ-GENERAL
PLANTIFF, MRS GASTON, 1950
PRISCILLA INN, 1950
PURDY, MRS FLORA B., 1946-1950
PURCHASE REQUEST, 1950

Q
R-GENERAL
RELIGIOUS GENERATIONS FOUNDATION (Russell Egner, president,
1948-1953)
RICHMOND HILL PLANTATION
GENERAL
1952
1951

Box 3050

1950, JULY-DECEMBER
1950, JANUARY-JUNE
SPECIAL FOLDERS
ACCIDENTS, 1950-1952
Re: accidents, monthly, 1951
AUTOMOTIVE EQUIPMENT, TRACTORS, 1949-1951; BOILER
REPORTS, 1950-1951
Re: Deeding of the George Washington Carver School (African-
American) to Bryan County Board of Education from the Ford
Foundation; Also five small tracts adjoining The Consolidated School
(White) and 2 school busses, 1950- 1955
Re: Coastal soil conservation district request for 500 acres of land to be
used for experimental stations, 1949-1951

Box 3051

Re: Imprest fund items, unclaimed wages and funds, etc., 1949-1950
Re: Fire insurance, Kelly, Halla, Peacock, Fire, lighting and extended
coverage insurance, 1947-1951)
Re: The Citizens and Southern National Bank operating account, 1949-
1952
Re: Sales tax on toilet goods and jewelry, 1949-1951
Re: Saw mill fire, May 11, 1951 - folder includes data from, 1951-1952
Re: adding higher grades to the George Washington Carver School, 1949-
1950
Re: Payroll account, The Citizens and Southern National Bank, Savannah,
Georgia, 1951-1952
Re: Sale of property, 1950-1952
SEPARATION PAY, 1951-1952
Re: U.S. Government Bureau of Census, Form MA-100 annual survey of
manufacturers report covering our small operations, 1952
Re: Southern Kraft Timberland Corporation, purchased plantation, 1951
Re: Telephone service, Hinesville Telephone Company, Southern Bell
Telephone and Telegraph Company, 1950-1951

Box 3052

Re: Proposed sale of timber properties - boundaries of property not to be included in any immediate sale, 1948-1950
Re: Wages, 1949-1950
Re: Widening of Bryan Neck Road between Ways Station and Keller; Land conveyed by Ford Foundation to Bryan Company, Georgia, 1949-1951
Re: Purchase of property, 1942-1951
UNPAID ACCOUNTS, RECEIVABLE, 1952
AUTOMOTIVE OPERATION REPORTS
1950
1951
OPERATION REPORTS, 1946-1951

Box 3053

INVOICES, STATEMENTS, PURCHASE ORDERS
1951-1952
1950
STATEMENTS OF CASH RETURNS, 1951-1952
MONTHLY ITEMIZED STATEMENTS, WITH CASH REMITTANCE,
1949
STATEMENTS OF CASH RECEIPTS
COMMISSARY STORE REPORTS
1951

Box 3054

1951 (January 6, 1951 - March 31, 1951; April 7, 1951 - June 30, 1951; July 7, 1951 - September 29, 1951)

Box 3055

1950 (includes October 7, 1950 - December 30, 1950 and July 8, 1950 - Sept.30, 1950)

Box 3056

1950 (includes files for April 8, 1950 - July 1, 1950; January 7, 1950 to March 31, 1950)

Box 3057

S-TH
SA-SB-GENERAL
SANFORD, MRS R. A. (Correspondence re: Boston Gazette, 1939-1952)
SCOTT, MRS ELIZABETH (Re: Life lease, 22653 Nona Ave., Dearborn, Michigan; Lot 54 Block C - Moloney Property deeded to Ford Foundation), 1951
SC-SG-GENERAL
SH-SZ-GENERAL

SHELDON GRANITE COMPANY (Re: Ledger for grave of Henry Ford,
1948-1951)
SAWYER, HENRY ALBERT (Re: "Mary's Little Lamb" books, 1948-1950)
SAINT AGNES HOME (Re: Detroit Trust Company's check, payment of loan
to St. Agnes Home June 15, 1927, \$500.00, 1927-1950)
SM-SO-GENERAL
SP-SS-GENERAL
ST-SZ-GENERAL
STANDARD OIL CO - GENERAL
SUBSCRIPTIONS - MAGAZINES, 1949-1950
ST. MARTHA'S EPISCOPAL CHURCH
Re: Signature of Advisory Committee showing their approval of plans for
Manufacturers National Bank Trust Department
GENERAL (Re: Proposed Ford Memorial Church)
Re: Controlled materials applications, etc. 1951-1952
T-GENERAL
TAXES, 1950
THOMPSON, L. J. - GENERAL (Mrs. Henry Ford's office and Henry Ford
Estate, cross references to checks, property data, etc.), 1950-1952
THOMPSON HOME, 1950-1952

Box 3058

U

U-GENERAL
ULRICH, MRS HANNA (LOUIS) (Re: Handkerchiefs), 1950
UNITED STATES GOVERNMENT
GENERAL, 1950-1952
DEPARTMENT OF COMMERCE - CIVIL AERONAUTICS
AUTHORITY
Lease-land on Richmond Hill Plantation for fan marker, 1944-1951
Leases - land on Richmond Hill Plantation Sites 9 and 10,
Jacksonville-Richmond Airway, 1930-1951
OFFICE OF INTERNAL REVENUE (Federal Manufacturer's tax on
phonograph, records)
1951
1949-1950
CORPORATION INCOME TAX RETURN (Dearborn Realty Company,
1944-1951)

Box 3059

V-W

V-GENERAL
VALLEY FARM (The story of Valley Farm, 1908-1948) (Note: The property
was deeded to Women's Hospital, Detroit, Michigan, in 1948), 1943-1952
VERNEY, GILBERT (Re: Purchase of Richmond Hill Plantation Residence
by Gilbert Verney, 1954)

W-GENERAL

WADDELL, H. R, 1950-1952

WALTON-PIERCE COMPANY (1947-1951 and January 27, 1928)

WORK ORDERS, 1950-1952

WILLIAMS HOUSE, 1950

WISHER, MRS. HOMER C, 1950

WOOD, ESTER, 1945-1950 (Also correspondence in 1944 Edison Institute files)

WHALEY-EATON SERVICE, 1950

WOMEN'S CITY CLUB OF DETROIT (Re: Second mortgage bonds, Mrs. Henry Ford, 1923-1951)

WOMAN'S NATIONAL FARM AND GARDEN ASSOCIATION, INC, 1950

WHERRY, CHARLES D., 1945-51

Box 3060

W-Z

WAYSIDE INN

GENERAL, 1950-1952

DIARY, 1950

X-Y-Z-GENERAL

Box 3061

SAMPLE FORM LETTERS, A-E (Form letters re: donations, greetings, rumors)

A-10 - A; ARISS, DAVID, 1947-1952

B- 30 - B-BQ

BR-70 - BR-BZ

C-90 - CA-CN

CO-110 - CO-CZ

D-130 - DA-DZ

E-150 - EA-EZ; ELLISON, MRS. ORA, 1950

Box 3062

F-160 - FA-FZ

G-180 - GA-GZ

H-200 - HA-HZ

I-250 - I

J-260 - JA-JZ

K-270 - KA-KZ

L-290 - LA-LZ

Box 3063

M-320 - MA-MZ

N-380 - NA-NZ

O-390 - OA-OZ

P-400 - PA-PZ

Q-420 - Q
R-430 - RA-RZ
S-460 - SA-SL

Box 3064

SM-490 - SM-SZ
T-520 - TA-TZ
U-540 - U
V-550 - V
W-560 - WA-WZ
XYZ-600 - X-Y-Z